

FORREST COLLEGE
COURSE SYLLABUS

Course Title: English Composition 11 (ENG 200-2)

Instructor: Samantha Harris
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Office Hours: By appointment

Course Schedule: January 3, 2012 to March 22, 2012 from 5:30 to 7:25 p.m.
Course Code: ENG 200-2

Credit Hours: 4.5 credit hours awarded upon successful completion of course requirements.

Prerequisite(s): English Composition I

Textbook(s): *Reading and Writing from Literature*, John E. Schwiebert, Webster State University; 3rd edition, Wadsworth Cenage Learning, 2005
ISBN: 13:978-0-618-45411-2

Course Objectives: Students will use writing techniques learned in English Composition I to write essays about literature. They will learn to weave together proper paragraphs using the four-step essay writing process to communicate about what they have read. Essays will showcase creative writing, while still consistently offering an introduction, body and conclusion and centering around a thesis statement. Success in the course will depend on the use of writing techniques involving proper grammar and style to create different types of essays.

Instruction Method: A variety of instruction techniques will be used in this course. These practices include (but are not limited to) class lecture, small group work, discussion, group projects, out-of-class assignments, individual assignments, electronically based research, expected e-mail communications, and exams. Since the class roster is small, class participation will be key.

Grading:	Class participation	10%
	Quizzes	15%
	Writing Portfolio	15%
	Comprehensive Final Exam	20%
	Essays	40%

Grading Scale:	A = 90-100	4.0
	B = 80-89	3.0
	C = 70-79	2.0
	D = 60-69	1.0
	F = Below 60	0.0

- **4 points "A" Student:** This is the exceptional student whose contributions far exceed course requirements on a consistent basis. This student shows a high level of initiative, sound judgment, and excellent decision making. In addition, this student regularly expands activities beyond expected limits and recognizes and capitalizes on additional opportunities to advance himself/herself. This student will normally demonstrate exceptional personal skills in working as a team member and reinforcing collaboration.

- **3 points “B” Student** – This is the student whose contributions consistently exceed job or course requirements. This student will regularly innovate and achieve better than expected quality and quantity of work. This student quickly assimilates new tasks and consistently works to enhance understanding through superior listening and communication skills.
- **2 points “C” Student** – This student meets expectations and consistently performs all duties and assignments in a fully capable manner, meeting all expected criteria for quality and quantity of work. This student shows good judgment, initiative, and contributes significantly to the overall objectives of the group.
- **1 points “D” Student** – This student is in need of improvement. That is, he or she performs some duties or assignments in a capable manner and meets some objectives. However, much improvement is needed in either quality or quantity of work to achieve higher overall performance.
- **0 points “F” Student** – This student’s work is unacceptable. The student maintains marginal performance in meeting some objectives in quality and quantity of work and appears to lack motivation or ability.

Attendance: Regular attendance is expected because it is through regular attendance that you will hear and learn from the experience of your instructor as well as from the input (questions, answers, discussions, concerns) of others of the members of your class. You may also “attend” classes (when you are not physically able to be present in class) by communicating with members of your assigned group and finding out from them what class materials you have missed and/or other aspects of what went on in class that you should know about. Let your instructor and members of your group know that you might be late, or that you’re too ill to come to class. You must be in attendance for your scheduled test dates. You must be in attendance for your scheduled group presentation dates.

Make-up work: It is the individual student’s responsibility to find out from one of his/her classmates and/or group members the materials he/she might have missed as a result of having missed a class session. Call your classmates; e-mail them; keep up with them; be responsible for getting the information that you need in order to demonstrate competence in this course.

Electronic Devices Please comply with one of the items listed for electronic devices before entering the classroom: (1) turn off your electronic device, (2) put them on “vibrate”, and (3) put on “silent”.

As a professional courtesy do not: (1) take personal calls in class, (2) send text messages, (3) leave class while lectures and class discussions are in progress (exception, Childcare Coordinator informs the student that a child needs their parent).

Student Conduct Forrest College will maintain a safe environment free from disrespectful behavior, harassment, and intimidation. Any violation will be reported to the Program Coordinator. Please note “Common Courtesy” in the *Forrest College Student Handbook* for additional information.

Resources:	The College has adequate resources to assist students in researching projects through The Library & Information Resources Network (LIRN) Virtual Library Collection. Included in LIRN is the InfoTrac OneFile and Reference collection. The Reference Library contains 112 titles. OneFile contains all of the Gale publications. There are over 150,000,000 articles, television and radio transcripts, photographs, video and audio clips, encyclopedias, books and reference titles in the collection. Instructors will provide students with appropriate resource links specific to this course within LIRN as well as those provided as instructional support material by the author and publisher of the text.
Academic Dishonesty:	Acts of academic dishonesty takes many forms, the most common of which are cheating and plagiarism. Forrest College follows the procedures listed in the <i>College Catalog</i> and <i>Policies and Procedures Handbook</i> relating to academic dishonesty. Students are expected to comply with the College's Honor Code. Any form of academic dishonesty will result in a course grade of "F", failure of the course and administrative action.
Grievances Protocol:	Any grievances concerning this course or instructor should first be directed to the instructor of the course. If, in the opinion of the student, the instructor fails to address the students concern in a satisfactory manner, the student should then contact their program coordinator. If, in the opinion of the student, the program coordinator fails to address the students concern in a satisfactory manner, the student should then contact the President of the College.
Communication Protocol:	All students, staff, and faculty are required to use their FJC email accounts for all electronic communications within the College.
Changes:	In accordance with the policy of the College, your instructor has the right to change the syllabus in a manner that he/she feels necessary in order to better accomplish the goal(s) of this course.
Statement on Disabilities and Academic Adjustment	If you have a disability that may interfere with your learning, testing, or assignment completion in this course, you may be eligible to receive an academic adjustment to help provide you with an equal opportunity to participate in and benefit from this course. Please contact your Student Services / Placement Coordinator Jean Holloway who will advise you on appropriate documentation, determine reasonable adjustments, and notify me (your instructor) of any adjustments for which you are eligible. Once you have been approved for an academic adjustment, please discuss with me its appropriate implementation in this course. No one else can be notified of your disability or adjustment without your written consent. This process must be repeated for every semester you are enrolled at Forrest College and wish to receive an adjustment. Academic adjustments are intended to "level the playing field" so that students with disabilities can demonstrate their true abilities in their courses. Changes cannot be made to grades earned before a student has requested an adjustment, so please attend to this early in the semester.
Revision Date:	1/2/2012

Course Outline:

January 3	Introduction to Class/The Four-Step Writing Process
January 5	Short Stories/Writing process/character development
January 10	Short stories/Writing process/dialogue
January 12	Quiz on short stories
January 17	Rough draft of short story essays due
January 19	Final draft of short story essay due/Review
January 24	Short Story due
January 26	Poetry/Figurative language
January 31	Poetry/Themes and Symbols
February 2	Quiz on poems
February 7	Rough draft of poetry essay due/Review
February 9	Poetry essay due
February 14	Poem due
February 16	Plays
February 21	Plays
February 23	Plays
February 28	Plays
March 1	Quiz on Plays/play essay due
March 6	Play Field trip
March 8	One-Act play due
March 13	Class review/speaker
March 15	Class review/speaker
March 20	Portfolio due
March 22	Comprehensive Exam

FORREST COLLEGE
Student Syllabus Acknowledgement

I, _____ have read the entire course
(Print Name)

syllabus. The course requirements, instructor's policies, grading system, schedule of activities, homework assignments, etc., have been explained to me; and I understand each item along with my obligations and responsibilities as a student in this class.

Phone Number: _____

Alternate Number: _____

Email Address: _____

Alternate Email Address: _____

Student's Signature: _____

Date: _____