

ENG 120 Course Syllabus

COURSE TITLE & NUMBER: English Composition I (ENG 120)

COURSE DATES: January 4, 2012 to March 21, 2012 (12 Week/Full Quarter Course)

INSTRUCTOR: Susan Moser, B.A., MLIS

INSTRUCTOR CONTACT INFO: 864-225-7653 FRONT OFFICE (x2104 in Library)
Email: susanmoser@forrestcollege.edu *Also, you may visit the library during the day or schedule an appointment to meet with me.

PREREQUISITE(S): Fundamentals of English

CREDIT HOURS: You will earn 4.5 credit hours upon successful completion of the course.

TEXTBOOK(s): Donald, Robert B., et al., *Writing Clear Paragraphs*, 6th edition. Prentice Hall: Upper Saddle River, NJ, 2006. ISBN: 0-13-646571-4

COURSE DESCRIPTION: This course emphasizes accuracy and clarity in written expression, as well as unity, coherence, and organization. Students are required to write personal, descriptive, expository, and persuasive composition. Topics stem from class discussion, current events, and literature selections. The objective of this course is to encourage accuracy and clarity in written expression.

COURSE OBJECTIVES: Students will demonstrate the ability to create different types of essays using appropriate grammar skills and express themselves in an organized, coherent manner.

INSTRUCTION METHOD: A variety of instruction techniques will be used in this course. These practices include, but are not limited to, class lecture, small group work, discussion, group projects, outside of class assignments, individual assignments, electronically based research, expected email communication, etc.

COMMUNICATION: All students, faculty, and staff are required to use their Forrest College email accounts. The standard email format is: firstname.lastname@forrestcollege.edu

GRADING SCALE: This coursework that is required for this course will be graded in accordance with the College's Grading Scale which is listed the *Forrest College Handbook*, which as follows:

A = 90-100 B= 80-90 C = 70-79 D = 60-69 F = Below 60

ATTENDANCE: Regular attendance is expected. Students are allowed to have three excused absences. It is the responsibility of the student to coordinate with the instructor on any make-up or additional compliances to successfully complete each course. Excessive absences may cause a failing grade for the course.

Missed tests/quizzes: If you miss a test or quiz, you must schedule to take it within one week of having missed it or you will not be eligible to take the test/quiz.

Note: All ESSAYS are due on the assigned date. Ten points are lost per each day late.

MAKE-UP WORK: It is the individual student's responsibility to find out from one of his/her classmates or the instructor the materials he/she might have missed as a result of having missed a class session. Any missed assignments must be turned in on the next day that class meets. Your communication with each other and me is vital to your success in the class.

COLLEGE POLICIES:

Special Accommodations: If you have/need any special accommodations for which you need extra assistance, please see me immediately.

Electronic Devices: Please comply with the College's Electronic Devices Policy by turning off, silencing, or "setting to vibrate mode" all devices while in the classroom/labs/library.

Academic Dishonesty: Acts of academic dishonesty take many forms, the most common of which are cheating and plagiarism. Students are expected to comply with the College's Honor Code. Forrest College follows the procedures listed in the *College Catalog and Policies and Procedures Handbook* relating to academic dishonesty. Students are expected to comply with the College's Honor Code. Any form of academic dishonesty will result in a course grade of "F," failure of the course and administrative action.

Grievance Protocol: Any grievances concerning this course of instructor should first be directed to the instructor of the course. If, in the opinion of the student, the instructor fails to address the student's concern in a satisfactory manner, the student should then contact the Program Coordinator. The President of the College may be contacted for a meeting with the student and Program Coordinator, if in the student's opinion; an agreeable resolution has not been reached.

Resources: The College has adequate resources to assist students in researching project through the Library & Information resources Network (LIRN) Virtual Library Collection. You have access to over 150,000,000 electronic files. Please see the College Librarian to learn more and gain access to this valuable resource of electronic books, magazines, newspapers, multimedia, and much more.

Changes: In accordance with the policy of the College, your instructor has the right to change the syllabus in a manner that he/she feels necessary in order to better accomplish the goal(s) of this course.

Course Outline: Jan 4 Introduction to Class

Jan 9 Chapter 1 – The Paragraph

Jan 11 Chapter 2 – Narrating

Jan 18 Chapter 2 – Narrating

Jan 23 Narrative Essay Due + Chapter 3 – Describing

Jan 25 Chapter 3 – Describing

Jan 30 Descriptive Essay Due + Chapter 4 – Explaining a Process

Feb 1 Chapter 4 – Explaining a Process

Feb 6 Chapter 5 – Explaining with Examples

Feb 8 Chapter 5 – Explaining with Examples

Feb 13 Chapter 6 – Comparing or Contrasting

Feb 15 Chapter 6 – Comparing or Contrasting

Feb 22 Compare/Contrast Essay Due + Chapter 7 – Classifying

Feb 27 Chapter 7 – Classifying

Feb 29 Chapter 8 – Defining

Mar 5 Chapter 8 – Defining

Mar 7 Chapter 10 – Persuading

Mar 12 Chapter 10 – Persuading + Exam Review

Mar 14 Comprehensive Final Exam + Rough Draft of Persuasive Essay Due

Mar 19 Group Editing

Mar 21 Persuasive Essay Due

GRADING: Class Participation 15%
Homework 10%
Essays 40%
Quizzes 15%
Comprehensive Final Exam 20%

MATERIALS: 1 – 3 Ring Binder (3” or so), 1 – 1 Subject Spiral Notebook (Wide Ruled Preferred), Loose Leaf Notebook Paper (Wide Ruled Preferred), Dividers for 4 Sections: Vocabulary, Grammar, Writing, and Journal (Use Spiral Notebook)

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Student Syllabus Acknowledgement

I, _____ have read the entire course syllabus. The
(Print Name)

course requirements, instructor's policies, grading system, schedule of activities, homework assignments, etc., have been explained to me; and I understand each item along with my obligations and responsibilities as a student in this class.

Phone Number: _____

Alternate Number: _____

Email Address: _____

Alternate Email Address: _____

Student's Signature: _____

Date: _____